



# The Unity 12 Conference Suite

**Accessible Conferencing, Southampton**





## About Us

Unity 12 is a Community Interest Company committed to providing fully accessible conference and meeting facilities at a competitive price. Unity 12 is an organisation run and controlled by Disabled People, so when it comes to accessibility, we know what we are talking about!

### **Simply accessible for all**

Whether or not your organisation is about Disabled People, we ensure that your conferences and meetings are accessible to everyone. At Unity 12 we take access for granted - no more guesswork, no more embarrassment.

### **Premier quality at community prices**

Unity 12 believes you should expect the highest quality of customer service in a modern conference facility, without having to pay the earth.





### **Rooms to meet your needs**

Room capacities range from 2 to 70 delegates. You pay for what you need, when you need it.

### **Professional yet flexible**

Conference and meeting room hire is available Monday to Friday from 9am to 5pm. However, if you need rooms at different times, please just ask. If you need something a bit different, something innovative, we will work with you to provide it.



We will be pleased to escort you around the suites and talk through your event needs at a time to suit you. Just give us a call.

**With so many selling points, we are confident you will be impressed.**

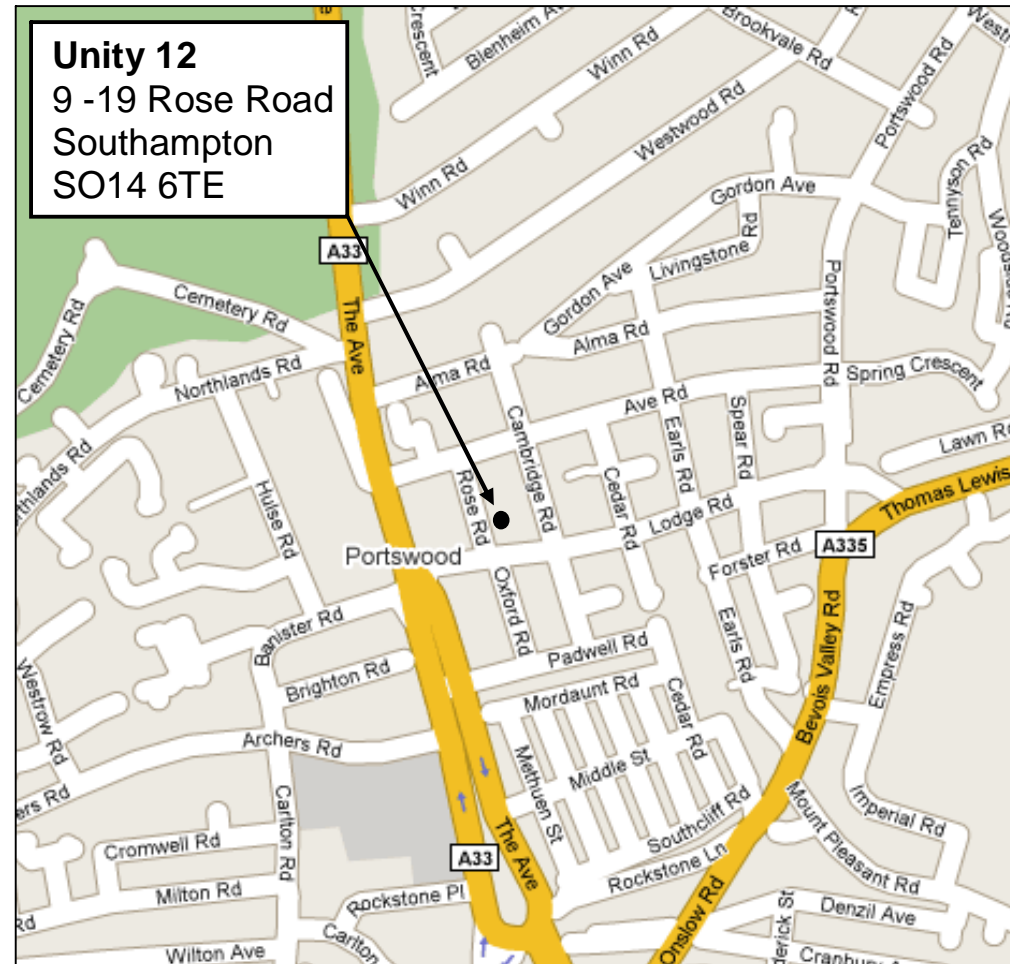


## Location

The Unity 12 Conference Suite is situated conveniently just off The Avenue and Lodge Road in the heart of Southampton.

### From the M3 and M27

- Head towards Southampton / A33.
- At the roundabout, take the 2nd exit onto Bassett Avenue / A33.
- At the next roundabout, continue straight down The Avenue.
- At the traffic lights (Travelodge Hotel), turn left into Lodge Road.
- Take the first left into Rose Road.
- Unity 12 is on the right-hand side.







**Parking:** On site parking is available for Disabled People by prior arrangement. For all other users, on street parking is available with a two-hour limit. There is a pay and display car park within 100m.

**Bicycles:** A cycle shelter situated in the courtyard is available at owners' risk. Bicycles must be locked.

**Buses:** Buses running frequently from Southampton Central Station (South Side) and West Quay will drop you at Lodge Road / The Avenue.

**Trains:** Southampton Central is a 20-minute walk or 5-minute drive by Taxi or Bus.

**Flying:** Southampton Airport is 3 miles away.





## Room Hire

Unity 12 has 5 rooms available for hire including meeting rooms and conference rooms. They can be arranged in a variety of layouts, depending on the number of delegates.

	Theatre	Boardroom	Workshop	Cabaret
Brisenden Room	35	20	25	25
Kushlick Room	45	25	25	25
Meeting Room C	12	8	8	n/a
Meeting Room D	6	4	6	n/a
Meeting Room E	15	8	10	n/a

The Brisenden Room and Kushlick Room can be combined to form one large conference room known as the Whitworth Suite.

Whitworth Suite	70	30	40	40
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Please note that these are approximate figures and that exhibition displays and audio-visual aids are not included in the above maximum capacity calculations.

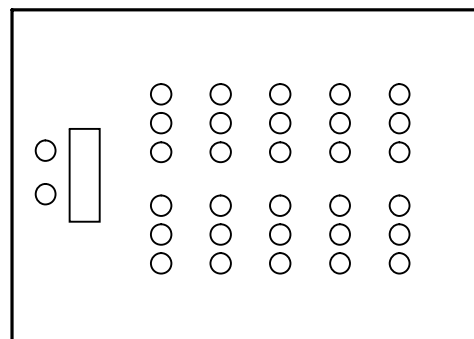
## Layout

You are encouraged to view the rooms prior to booking and discuss with us the most appropriate room layout, to meet your requirements.

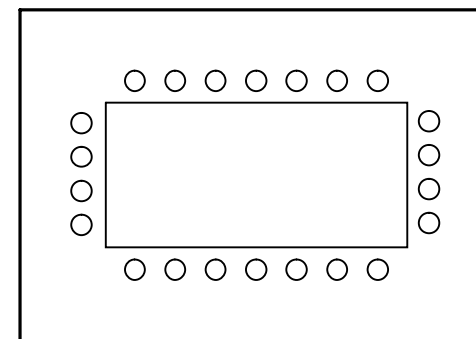
Some example room layouts are shown:



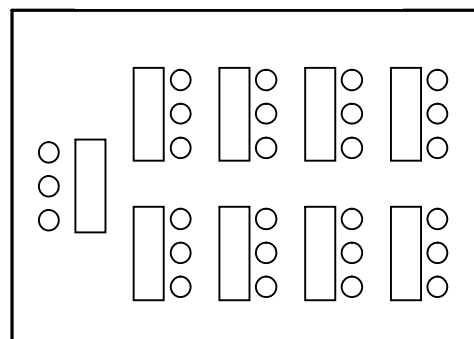
Theatre



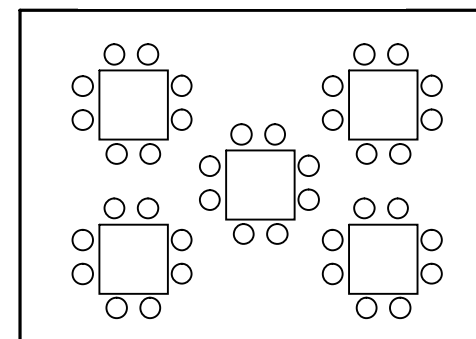
Boardroom



Workshop



Cabaret



## Facilities

Unity 12 has an extensive range of equipment available for hire:

- ✓ Liquid-Crystal Display (LCD) Projector.
- ✓ Laptop Computer.
- ✓ Overhead Projector and Screen.
- ✓ Visual Presenter.
- ✓ Public Access System with Radio and Roving Microphones.
- ✓ Induction Loop.
- ✓ Handheld Interactive Whiteboard.
- ✓ DVD & VHS portable television.
- ✓ BSL signers and Lip speakers can be arranged.

Please ask for further information.





## Catering

Unity 12 is able to provide for all your catering needs. We can supply you with anything from tea & coffee to a luxury buffet.

We offer a range of buffets to suit, depending on your requirements and budget. An example menu is shown for your information:

- A platter of classic sandwiches and wraps
- Traditional and vegetarian savouries
- Freshly baked cookies and muffins
- Fresh fruit.

If you would like to see our menus or discuss your individual requirements, please feel free to contact us.





## Conditions of Hire

1. Any arrangements for supply of goods and services must be made directly with Unity 12.
2. First time hirers may be required to provide two names and addresses of referees. Unity 12 reserves the right to approach those named before confirmation of the booking is made.
3. Cancellation fees shall be paid on or before the proposed event on the following scales:  
All cancellations must be made in writing.  
Once we have received your written cancellation we will send an acknowledgement. If after your cancellation we obtain a booking for the same day on the same or better terms, no cancellation charge will be payable (please note that many insurance companies offer event cancellation policies).
4. The charge for the hire of the room(s) is stated in this brochure. This will be fixed from the time you receive written confirmation of the booking. All other charges will be based on the price list current at the date of the event. Unity 12 reviews prices annually.
5. The hirer shall estimate the number of persons for whom catering arrangements are to be made at the time of booking and is required to give a firm number three working days before the event. This is the minimum number you will be invoiced for.



6. Unity 12 shall not be responsible for any loss or damage to any property arising out of the holding of a function or any injury which may be incurred by or be done or happen to any person during the holding of a function arising from any causes whatsoever, or for any loss due to breakdown of machinery, failure or supply or electricity or telephone, leakage of water, fire, riot restriction or act of God which causes Unity 12 premises to be temporarily closed or the function interrupted.
7. The hirer shall be held responsible for insuring all equipment brought on to the premises and for any damage caused to Unity 12 property by any person, equipment or exhibits brought onto the premises by the hirer.
8. The hirer shall pay all charges within 30 days of the date of the invoice. Should the hirer fail to pay any charges within this period Unity 12 shall have the right to cancel any other contractual agreements with the hirer without any prior notice.
9. The hirer agrees with Unity 12 to observe and perform the provisions and stipulations contained or referred to in the Unity 12 'Conditions of Hire' for the time in force (an understanding of which the hirer acknowledges), together with any special conditions that may be imposed.

# Unity 12

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